

CONSTITUTION

THE ASSAM ASSOCIATION, DELHI CONTAINING THE MEMORANDUM OF ASSOCIATION AND RULES AND REGULATIONS ESTD. 1947

Registered under the Societies Registration
Act, 1860 (Act XXI of 1860)

Registration No. 3414 of 1967-68 dated 17.8.67
Registrar of Societies, Delhi)

Office: Assam House, *Boredalor*
1, Lokapriya Gopinath ~~Boredalor~~ Marg
Chanakyapuri,
New Delhi-110021

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**MEMORANDUM OF ASSOCIATION
OF
THE ASSAM ASSOCIATION, DELHI**

**(Registered under the Societies Registration Act, 1860)
Act XXI of 1860**

- Name** 1. The name of the Society is "The Assam Association, Delhi" hereinafter called "The Association" in this Memorandum of Association.
- Registered Office** 2. The Registered Office of the Association shall be situated in the Union Territory of Delhi and is at present located at the Assam House, Chanakyapuri, New Delhi.
- Objects** 3. The objects of the Association are as follows:
- (a) To provide a forum for the residents in Delhi from Assam for social and cultural contacts;
 - (b) To organise and hold social and cultural functions and festivals on suitable occasions;
 - (c) To establish social and cultural relationship with similar associations;
 - (d) To organise meetings and discourse on various topics of social and cultural interest;
 - (e) To establish a cultural centre for imparting training in arts, dances and dramas;
 - (f) To raise funds for the Association through subscriptions, donations,

gifts, grants and loans from individuals, private organisations and Government or by any other legitimate way;

- (g) To acquire and hold moveable and immoveable properties for the Association and dispose thereof as deemed necessary;
- (h) To do all such acts, deeds and things as are incidental to or conducive for the attainment of the objects of the Association.

Present Executive Committee

- 4. The present Executive Committee of the Association as required u/s 2 of SR Act the 1860 is constituted as follows; (List of the then executive committee members)

Dissolution

- 5. In case of dissolution of the Association, the assets of the Association after meeting all outstanding liabilities shall not be distributed amongst its members, but shall be transferred to a society having similar objects, as may be decided by the Association in a General Meeting.

Subscribers to the Memorandum of Association

- 6. We, the several persons, whose names are subscribed hereunder, are desirous of being formed into a Society under the Societies Registration Act, 1860 (Act XXI of 1860) in pursuance of this Memorandum of Association with a view to carry on more effectively the functions of the Assam Association, Delhi established on the 15th August, 1947 and to give the Association a legal entity; (List of the then Subscribers)

**RULES AND REGULATIONS
OF
THE ASSAM ASSOCIATION, DELHI**
(Registered under the Societies Registration
Act, 1860: Act XXI of 1860)

- Definitions:** 1. In these Rules, unless the context otherwise requires.
- (a) "Association" means the "Assam Association, Delhi".
 - (b) "General Body" means the assembly of the members of the Association assembled in a General Meeting held under these rules.
 - (c) "General Meeting" means a meeting of the members of the Association as constituted under these Rules,
 - (d) "Committee" means the "Executive Committee" of the Association as constituted under these Rules.

- Membership** 2. (a) Any person hailing from any part of Assam and residing in Delhi, shall be entitled to be enrolled as a member of the Association.
- (b) Each person desiring to be member of the Association shall apply in the prescribed form with an admission fee of Re. 1/- (Rupee one)
 - (c) Each member shall pay an annual subscription of Rs. 10/- (Rupees ten)
 - (d) It shall be the discretion of the Committee to admit or refuse admission to any applicant without assigning any reason.

- (e) Each member shall be liable to carry out such duty as may be assigned by the Committee.
 - (f) Members shall be liable to disciplinary action for any action prejudicial to the interest of the Association.
3. (a) The Committee may enrol any person although not hailing from Assam if he/she subscribes to the objects of the Association and applies in the prescribed form.
- (b) Committee may admit any person entitled to be a member of the Association as life member on payment of Rs. 100/- (Rupees hundred) only in one lump-sum.
- (c) Committee may confer honorary membership on any person of outstanding repute in any field of human activities.

- General Body** 4. (a) The General Body shall have the paramount authority of the Association in all matters.
- (b) The Annual General Meeting of the Association shall be held within three months of the closing of the year to transact the following business:
- (i) To receive and adopt the annual report together with the audited accounts;
 - (ii) To pass the Budget for the current year;
 - (iii) To elect new-office-bearers and members of the Committee;

- (iv) To appoint an Auditor;
 - (v) To discuss resolutions, if any
 - (c) An Extra-ordinary General Body Meeting may be convened whenever the Committee may deem fit.
 - (d) Any twenty five members may requisition a General Meeting giving notice in writing specifying the purpose thereof to the President upon which such a meeting shall be convened within one month of the receipt of the notice for the same.
 - (e) Twenty five members present shall form the quorum of a General Meeting.
 - (f) An adjourned meeting shall need no quorum.
 - (g) A requisitioned meeting shall not be adjourned for want of a quorum, but shall be deemed to be dissolved after half-an-hour of the specified time if the quorum is not formed.
 - (h) All matters in a General Meeting shall be decided by majority of votes, except as otherwise provided in these Rules, each member present casting one vote. There shall be no proxy.
 - (i) The decision of the General Body shall be binding on all members.
 - (j) There shall be given at least ten days notice for a meeting of the General Body.
5. (a) The Committee shall have not less than nine and not more than twenty-one members including the following office-bearers, who shall be elected in the

Executive
Committee

General Meeting and shall hold office until the next Annual General Meeting:

- (i) One President;
 - (ii) Two Vice-Presidents;
 - (iii) One General Secretary;
 - (iv) One or more Secretaries
 - (v) One Treasurer.
- (b) The Committee shall exercise executive authorities on behalf of the Association and shall control and supervise the works of the office bearers.
- (c) The Committee shall have power to constitute standing and sub-committees for various purposes, when deemed necessary, and to regulate their functions.
- (d) The Committee shall provide for proper custody of funds and properties of the Association and exercise control over all expenditures.
- (e) Casual vacancy in the members of the Committee or in any office-bearers shall be filled by the Committee.
- (f) The notice for a meeting of the Committee shall be three days, but an emergent meeting may be called with shorter or immediate notice.
- (g) The quorum for a meeting of the Committee shall be seven.

President

6. The President shall preside over all meetings of the General Body and the Committee and shall supervise the activities of the Association.

Vice-Presidents 7. The Vice-President shall assist the President in carrying out his functions and in the absence of the President, the Senior Vice-President shall exercise all the functions of the President.

8. If in any meeting of the General Body or the Committee neither the President nor the Senior Vice-President is present the Junior Vice-President will preside and if he/she is also not present then the members present if there be a quorum, may elect any one from amongst them to preside over the meeting.

General Secretary

9. (i) The General Secretary shall be responsible for executing the decisions of the Committee and the General Body.

(ii) The General Secretary shall keep all account, proceedings of the meetings of the Committee and the General Body, all records of the Association in a proper manner.

(iii) The General Secretary shall issue all notice and arrange all activities of the Association in consultation with the President.

Secretaries.

10. The Secretaries shall assist the General Secretary in discharging his functions and carry out such duties as the Committee or the General Body may assign.

Treasurer

11. The Treasurer shall be in custody of the funds of the Association and operate its accounts with banks jointly with the General Secretary.

Auditor

12. The Auditor shall audit the accounts of the Association of the outgoing year within two months of its closing and shall also audit for such interim period or periods as may be asked by the Committee.

Official Year

13. The official year of the Association shall be from 1st April to 31st March.

14. The Association may sue or be sued in the name of the President or the General Secretary.

15. All the compulsory provisions of the Societies Registration Act, 1860 (Act XXI of 1860), if they are not provided in these Rules and Regulations, shall apply to this Association.

Amendment

16. These Rules and Regulations and the Memorandum of Association may be altered, modified or replaced by a two-third majority of members present and voting at a meeting of the General Body specially convened for the purpose giving due notice of such amendment to be moved.

Certified that the above is the true and correct copy of the Rules and Regulations of the Assam Association, Delhi.

(Signatures of the then Committee Members)

Dated:

Delhi the 16th day of August, 1967

AMENDMENTS

The following amendments to the Constitution of Assam Association Delhi, passed in the, General Body meeting of Assam Association held on 17th August 1997.



MEMBERSHIP

- 2(b) Each person deserving to be member of the Assam association shall apply in the prescribed form with an admission fee of Rs. 10.00 (Rupees Ten only).
- 2(c) Each General Member shall pay an annual subscription of Rs. 100.00 (Rupees One Hundred Only). This amount shall be increased by 10% once in two years.
- 2(f) Members shall be liable to disciplinary action prejudicial to the interest of the Association. He or she may face termination of membership on (i) non-payment of Annual Membership or other dues continually for 2 years (ii) misappropriation of Association's funds.
- 3(b) **Life Membership Fee:** Rs. 1000.00 (Rupees One Thousand only) in one lump-sum. This amount shall be increased by 10% once in every two years.
- 4(d) One Third of valid members may requisition a General Body meeting giving notice in writing specifying the purpose of the meeting to the President.
- 4(e) One Third of the valid members shall form the quorum of a General Body meeting.
- 5(a) **Executive Committee**

The Committee shall have not less than nine and not more than twenty one members including the following office-bearers, who shall be elected in the General Body meeting and shall hold office for two years;

1. President
2. Vice-Presidents — two posts
3. General Secretary
4. Secretaries — three posts
5. Treasurer
- 5(g) The quorum for a meeting of the Committee shall be 1/3 (One-Third) of the Committee members.

Termination of Executive Membership
Absenting himself/herself from Committee meeting for 3 (three) consecutive sittings without valid reason.

ELECTION

- (1) Only valid members of the Association shall have the right to cast his/her vote and seek election for any post in the Committee.
- (2) If there are more than one candidate for a single post in the Committee, election by secret ballot shall be held; otherwise method of proposing a name by a regular & valid member and seconded by another regular & valid member shall continue.